



MINUTES from THE SRE HUNTSVILLE CHAPTER MONTHLY MEETING
Huntsville Hub
12 March 2024

EXECUTIVE SUMMARY

A business meeting of the Huntsville Chapter of the Society of Reliability Engineers was called to order at 11:20 AM on Tuesday, March 12th, 2024 at Huntsville Hub. A quorum was not present. The President chaired the meeting. The meeting was adjourned at 12:00 PM on Tuesday, March 12th, 2024.

MEETING

- Treasurer’s SRE HSV Chapter Financial Report – **No new activities (by Jessica Glover)**
- Follow-ups required from SRE Nationals Meeting at RAMS 2024 **(by Sarah Calvert)**
 - Delivery of Slides and Meeting Minutes (ECD February 2024)
 - Table needs to be updated to reflect actual, current health of Chapters and POCs.
 - SRE HSV Fellows to be added to SRE National’s Fellows List and documentation - Jessica Glover sent list of Fellows to Julio.
 - Nationals Documentation (Delivery of Current Version ECD March 2024) – will lead to Huntsville Chapter Documentation Updates
 - **Path Forward:** Jessica Glover to look on SRE Nationals’ website for list of Fellows and advertisement of SRE Huntsville Chapter’s RAM XVI Training Summit; Jessica plans to reach out to Mark Shanahan (SRE Nationals Treasurer) for confirmation, as needed. Tori Smith to reach out to Ken Dalton (SRE Nationals Secretary) on 1 April 2024 for anticipated delivery dates of slides and meeting minutes from SRE Nationals Meeting at RAMS 2024 (to include the table referencing Chapters’ health and POCs) as well as Nationals Documentation.
- Committees **(by Tori Smith)**
 - **Public Relations** – more involvement from community, outreach to promote awareness of SRE, & more activities for SRE HSV. **2 activities per year (1 in Spring, 1 in Fall) (Chair: Sarah Calvert)**
 - **Community outreach**
 - Reading program with elementary students
 - Offer canned food drive at RAM Training Summit
 - Volunteer at local food kitchen / provide monetary donation
 - Offer presentation on “have you thought about being an engineer?” to local Boys & Girls Club

- Designs for SRE HSV Chapter paraphernalia – Sales to fund STEM and outreach programs.
 - Offer sales of items on SRE website: T-shirts? Lanyards? CAC Holder? Tumbler? Earbuds/headsets compatible with and IAW USG IT security regulations? – offer discount for SRE members (not at RAM Training Summit, but on website)
 - Path Forward: Tabatha Holt to provide fabric swatches and quotes for general SRE T-shirts (not specific to a year or milestone).
 - Need understudy for Webmaster (Jim Carter)
 - Path Forward: Sarah Calvert to send Jim Carter record of SRE Huntsville Chapter’s tracked membership status. Jim Carter will confirm and possibly sync to online accounts for easier tracking of membership status.
 - Presenters – more presenters for monthly SRE meetings (**Chair: Frank Hark / Ronnie Knight**)
 - Appreciate recurring presenters. Request new presenters, that haven’t presented before.
 - New topics (looking toward AI and Digital Engineering)
 - Intuitive to brief MBSE? (**POC: Jessica Glover**)
 - Academia SRE Membership – collaborate with Dr. Gholston (**Chair: Tori Smith**)
 - Action Item from SRE Nationals Meeting at RAMS 2024: **Members’ Recruitment and Retention – Create a program for the recruitment of new members (University Level + Professionals)**. Leader to facilitate corporate and academic involvement in analytics and research: Tori Smith
 - Alabama A&M University
 - The University of Alabama in Huntsville
 - Incentives for SRE Student Membership:
 - Networking
 - Scholarship opportunities
 - Discount to RAM Training Summit
 - Local SRE Student Chapters & SRE Huntsville Chapter Joint/Combined Summer Symposium/Picnic
 - Career fair-type event (for kick-off of University-level SRE chapters)? - Involve RAM-related (MTA, Inc., Intuitive Research, NASA, DEVCOM AvMC, AVNIK, etc.)
 - Path Forward: Tori Smith to reach out again to Dr. Gholston at UAH. Point of Contact requested for Alabama A&M University. Any other schools that may be interested? If so, need Points of Contact for each.
 - HSV Chapter Fellows – nominations (Chair: Henry Cook [tentative]) (**POC: Tori Smith**)
- Plans for RAM XVI Training Summit (**by Jessica Glover**)
 - **Theme**: AI Age of RAM
 - **Location**: U.S. Space and Rocket Center’s (USSRC) Education Training Facility in Huntsville, AL (same as RAM XV Training Summit) / possible Virtual option
 - **Dates**: Nov 6-7, 2024 (Kickoff of planning meeting scheduled for March 19, 2024.)
 - Staple coffee mug (giveaway)

- Julio (SRE Nationals President) may attend/speak on subject of choice
- Julio plans to advertise on Nationals website
- [Path Forward: Plan to address in RAM XVI Planning Meeting.](#)
- Public Relations (Facebook, LinkedIn, SRE HSV website) **(by Tori Smith)**
 - [Point of Contact for SRE Huntsville Chapter's Facebook page: Frank Hark / Ronnie Knight](#)
- SRE HSV Chapter Annual Report **(by Tori Smith)**
 - **Purpose of Document:** Meet requirement, specified in SRE By-Laws, to summarize all Chapter activities from previous year (CY23).
 - **Due:** March 31, 2024
 - **Mode of Delivery:** SRE HSV Chapter Secretary to send via email to SRE Nationals Secretary (Ken Dalton)
- [Path Forward: Due to limited time at the March 2024 SRE Monthly Meeting, did not review the Draft report, as planned. Tori Smith plans to schedule a separate meeting with the Board of Directors for review of the Draft report to meet suspense.](#)
- Upcoming Events **(by Tori Smith)**
 - UAH's first Inaugural Executive Summit
 - **Location:** UAH Invention to Innovation Center
 - **Date:** March 26, 2024
 - **Registration Fee:** \$149 each after Feb 20, 2024
 - SRE Huntsville Chapter to be recognized as Summit Partners on website and during event. – [SRE Huntsville Chapter members are welcome to attend, if available. SRE Huntsville Chapter Board of Directors are unable to attend due to conflicts.](#)
 - Summer Symposium / Picnic
 - **Location:** TBD (Need location by May 1, 2024)
 - **Date:** June 18, 2024 (backup in case of weather restrictions is June 20, 2024)
 - Huntsville Association of Technical Societies (HATS)
 - **Location:** Huntsville Botanical Gardens
 - **Dates:** Sep/Nov 2024
 - **Suspense for Nominations**
 - Professional of the Year & Young Professionals of the Year Award: July 26, 2024
 - Society of the Year: July 26, 2024
 - RAM Symposium 2025
 - **Theme:** Reliability and Maintainability in the Era of Artificial Intelligence
 - **Location:** Hilton Sandestin Beach Golf Resort in Miramar Beach, FL
 - **Dates:** January 27-30, 2025
 - **Call for Papers & Tutorials:** Abstract submission deadline is May 3, 2024
 - What is process & timeline to present at RAMS? Is there opportunity to optimize for involvement/participation? – [Would be easier if presenter briefed at RAM Training Summit in the fall, then at RAMS in January of the following year. This would allow opportunity for the presenter to receive feedback from peers in different backgrounds and disciplines and meet public release requirements.](#)
 - Incentives for members - Offer members discounted rate by being an SRE Member

- Path Forward: Plan to reach out to previous presenters at RAM Training Summit for interest in presenting at RAMS.
- Next Monthly Meeting will be April 9th, 2024 **(by Tori Smith)**
 - Location: TBD
 - Presenter TBD
- Path Forward: Board of Directors to meet in-person. Members are encouraged to attend in person. Plan to offer a virtual option for those who are unable to attend physically. Jessica Glover to canvas for interest in presenter for April 2024 SRE Meeting.
- Meeting Adjourned