



MINUTES for THE SRE HUNTSVILLE CHAPTER MONTHLY MEETING The Huntsville Hub & Microsoft Teams 11 March 2025

EXECUIVE SUMMARY

A business meeting of the Huntsville Chapter of the Society of Reliability Engineers was called to order at 11:09 AM on Tuesday, March 11th, 2025 at the Huntsville Hub. This was a business meeting only, with no presenter of special topics for this occurrence. A quorum was present. The President chaired the meeting. The meeting was adjourned at 12:09 PM on Tuesday, March 11th, 2025.

RECORD OF MEETING

- Opening Remarks by SRE Huntsville Chapter President (**Tori Smith**)
- Treasurer’s Report (**Jessica Glover**)
- Old Business (**Sarah Calvert**)
 - Lessons Learned from / Improvements for RAM XVI Training Summit
 - **Tori may donate one tablet and SRE to purchase other tablet. Tori to price and coordinate with Becky for selection and purchase.**
 - **3 QR codes (1 each for agenda, abstracts, and survey).**
 - Follow-ups required from RAM XVI Training Summit:
 - **Privacy Policy Statement – Ask vendors and sponsors if they are interested in receiving list of attendees. Tori to ask Amber Montgomery to be POC for venders. Jessica has distribution list.**
 - **Band App – Intent is to utilize similar to RAMS app.**
 - **Intuitive to practice at monthly SRE and RAM Training Summit and within RAM Division.**
 - **Tori to send out Call for Papers in April.**
 - **Jessica to coordinate with Becky for Planning Committee.**
 - **Uploaded Meeting Minutes to SRE HSV website from Feb 2025**
 - **Reviewers needed for student deliverables**
 - **Tori to ask Dr. Safie, Dr. Dale Thomas, and Frank to provide POC**
 - **Annual Chapter Report – due EOM March 2025**
 - **National’s secretary wants to know what we do [Tori to send high-level summary and CY2023 Report now. Plan to send CY2024 Report as soon as it is finalized.]**
- New Business

- Need nominations for Board of Directors by 31 March 2025. Sarah to send email to members, calling for vote by 17 March. SRE HSV BoD to vote by 7 April.
 - Secretary
 - Treasurer
 - President
- Follow-ups required from RAMS 2025
 - Need link to new meeting platform that should be available to all chapters: Web Meeting
 - Funding is available to grow and start student and other chapters
 - SRE Management: Has “Smartsheet” capability. License is paid by Nationals. Chapters will be users (free). One-stop shop for data repository, member fee management, etc. Need link to website for SRE Management tool.
 - Nationals need judge(s) for papers in early November through early December. Judge responsible for reviewing 6 papers (6 page maximum requirement, some go over half page). Minimum requirement to be a judge: interested in Reliability.
 - Ken (Nationals Secretary) updating National By-Laws. Once complete, will send to all chapters. Estimated Completion Date: RAMS 2026.
 - Julio (Nationals President) to present at RAM XVII Training Summit. Will advertise on SRE Nationals website.
- Preparation for 2025 SRE Huntsville Chapter efforts/events
 - Ask for \$1000 from Nationals
 - Tori to set up charter and contact department head at UAH. Plan to set up meet and greet meeting with UAH, and later Alabama A&M. Tabitha to find POC for A&M.
- Preparation for SRE Huntsville Chapter’s RAM XVII Training Summit
 - Student Presentations: Call for Abstracts in early March (extend deadline until May). – Tori to complete in March. Will grant extensions. Send notifications via LinkedIn, Facebook, & email by April 15th with Abstracts due by: June 2nd.
 - Nominations for Theme for the RAM XVII Training Summit: *Optimizing R&M*
 - Any interest from potential presenters?
 - Demonstration by Relyence (on FTA / FRACAS / FMECA)?
 - Panel sessions: Any suggestions on type of panel or topic? – limit to 2 or 3 challenges
 - Diversity panel – how people deal with facing diversity in Reliability
 - Panel: Obstacles coming back into office (remote work / hybrid / full in-person) – panelists to be 2 seasoned, 2 hybrid/remote during on-board (Nathan, Frank to provide 1 panelist, need 2 seasoned)
 - Reverse panel: How are industry partners dealing with balancing Reliability with rapid prototyping?
- Committees (**Tori Smith**)
 - Public Relations
 - Webmaster & Social Media (**Co-Chair: Jordan Evans**)
 - Need to work with Jim Carter (Webmaster)
 - Need admin rights to SRE HSV’s LinkedIn and Facebook

- Need to look through RAMS 2025 app for job opportunities and post them to SRE HSV Linked In, Facebook, and website (add link).
- Need to link all social media accounts to limit workload of SRE HSV BoD and provide news/notifications to members more efficiently and quicker
- Promote incentives for Professional & Student Membership:
 - Networking
 - Scholarship opportunities
 - Discount to annual RAM Training Summit
 - Local SRE Student Chapters & SRE Huntsville Chapter Joint/combined Summer Symposium/Picnic
 - Career fair-type event (for kick-off of University-level SRE chapters)?
- **Community Outreach (Co-Chair: Tabitha Holt)**
 - Activities to take place once or twice (up to 3) per year in summertime
 - Reading program with elementary students
 - Offer canned food drive at RAM Training Summit
 - Volunteer at local food kitchen / provide monetary donation
 - Offer presentation on “have you thought about being an engineer?” to local Boys & Girls Club
 - Aviation / Missile / Space projects with elementary, middle, and/or high school students (type of project differs by age group) – Need to reach out to members for interest in participation
 - St. Baldrick Society – people shave heads to raise funds for cancer. 2nd Sunday in April at Stovehouse. SRE HSV to provide monetary donation.
 - Cub scout pine derby – build car and race. SRE HSV to hang banner, race car, and provide monetary donation. Sarah to send list received from Shane to Tabitha for cub scout activities.
- **Training Coordinator (Chair: Becky Rea)**
 - **Coordinating for Summer Symposium**
 - Location: Can find another but have good relationship with Brahan Spring Park
 - Need to coordinate food
 - Use same games from last year (Jess to give games to Becky at next SRE Monthly meeting)
 - Tori has banner, etc. (Need to give to BoD or Becky)
- **Monthly Meeting Presenters (Chair: Frank Hark)**
 - **Need to cycle Aviation / Missile / Space, etc.**

- Academia SRE Membership (**Chair: Tori Smith**)
- SRE Huntsville Chapter Fellows (**Chair: TBD [POC: Tori Smith]**)
- Timeline of Upcoming Events (**Sarah Calvert**)

Date	Location	Effort / Event
11 Mar 2025	The Huntsville Hub / Microsoft Teams	SRE HSV Monthly Meeting
31 Mar 2025	Email	SRE HSV Chapter's Annual Report
8 April 2025	Email & SRE HSV Monthly Meeting	Welcome SRE HSV Chapter's new Board of Directors (2025 - 2027) <ul style="list-style-type: none"> • Webmaster understudy • Treasurer • Training Coordinator • Vice President • Secretary
8 April 2025	The Huntsville Hub / Microsoft Teams	SRE HSV Monthly Meeting
13 May 2025	The Huntsville Hub / Microsoft Teams	SRE HSV Monthly Meeting
30 May 2025	Email	Membership Dues Report due to SRE Nationals
26 Jun 2025	TBD	SRE HSV Chapter's Summer Symposium (Picnic)
?	?	UAH's Executive Summit?
Nov / Dec	Website / Email	SRE HSV Chapter's Participation in HATS / Nominations for: <ul style="list-style-type: none"> • Society of the Year Award • Professional of the Year Award • Young Professional of the Year Award
4-5 Nov 2025	U.S. Space and Rocket Center in Huntsville, AL	SRE HSV Chapter's RAM XVII Training Summit
26-30 Jan 2026	Las Vegas, NV	<ul style="list-style-type: none"> • RAM Symposium • SRE Nationals Meeting

- Next Monthly Meeting will be April 8, 2025 (**Sarah Calvert / Tori Smith**)
 - Time: 11:00am – 12:00pm
 - Location: The Huntsville Hub & virtual
 - Presenter: Nathan Rigoni (continuing presentation from Feb 2025)
- Closing Remarks by SRE Huntsville Chapter Vice President (**Frank Hark**)

ATTENDEES

- Frank Hark (Vice President)
- Nathan Vitek
- Jordan Evans
- Tabitha Holt
- Tori Smith (President)
- Jessica Glover (Treasurer)
- Daniel Sillivant (online)
- Jillian Ivey
- Sarah Calvert (Secretary)