



## MINUTES for THE SRE HUNTSVILLE CHAPTER MONTHLY MEETING

### The Huntsville Hub / Microsoft Teams

### 13 MAY 2025

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## EXECUTIVE SUMMARY

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The Huntsville Chapter of the Society of Reliability Engineers held its regular business meeting on Tuesday, May 13, 2025, from 11:00 AM to 12:00 PM at the Huntsville Hub. A quorum was present, and the meeting was chaired by the Chapter President alongside the 2023–2025 Board of Directors. Standard agenda items were addressed, and at the conclusion of the meeting, a vote was held to elect officers for the 2025–2027 Board of Directors. Positions voted on included Secretary, Treasurer, and President. The 2025–2027 Board of Directors are listed below.

SRE Huntsville <b>Board of Directors</b>	President	Ms. Sarah Calvert
	Vice President	Mr. Frank Hark
	Treasurer	Mr. Nathan Vitek
	Secretary	Ms. Jillian Ivey

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## RECORD OF MEETING

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### I. Opening Remarks by SRE Huntsville Chapter President (Tori Smith)

### II. Treasurer's Report (Jessica Glover)

- Collected Dues: \$30
- \$272 Donation to St. Baldrick Foundation

### III. Old Business (Sarah Calvert)

#### Follow-Ups Required from 2025 RAM Symposium

- Dr. Safie has volunteered to represent SRE Huntsville Chapter as a judge for 2026 RAM Symposium Paper Review (*early NOV – early DEC 2025*).
- ACTIONS:
  - **Sarah/Jillian** to get a POC for SRE Nationals Review committee.
  - **Sarah/Jillian** to reach out again to SRE Nationals on questions/requests for information on remaining items.

## Preparation for RAM XVII Training Summit

4 – 5 NOV 2025 | U.S. Space and Rocket Center in Huntsville, AL

- **Theme for RAM XVII Training Summit: Optimizing R&M**
- Panel Sessions:
  - “Obstacles Coming Back into the Office (Remote/Hybrid/Full In-Person)”
  - “How are Industry Partners Dealing with Balancing Reliability with Rapid Development?” – Reverse Panel
- Call for Abstracts – *email sent 25 April*
  - Abstracts & Bios due 17 June
    - Students due 27 May [will grant extensions]
  - Final Presentation Slides due 14 October
  - Tori & Sarah contact information on flyer

## IV. IN – PROGRESS WORK (Sarah Calvert)

### Preparation for RAM XVII Training Summit

- Next Planning Meeting will be Tuesday, 27 May 10:00 – 11:00, over Teams.
- ACTIONS
  - Collaboration with SRE Nationals -
    - **Tori/Sarah/Jillian** to reach out to SRE Nationals with request for monetary support.
    - **Jillian** to follow-up with SRE Nationals President for his attendance.
  - Summit Tasks –
    - **Tori/Becky** to coordinate and purchase 2 tablets (with covers) for remote sign-in.
    - **Frank** looking to provide keynote speaker.
    - **Sarah/Jillian** to follow up with Seth/Jessica for potential presenters and discuss interest from 25 April Call for Abstracts email (*contact Jessica for direction*).
    - **Tori** to reach out to Relyence for interest in demonstration on FTA, FRACAS, and/or FMECA.
    - **Jillian/Jordan** to make sure RAM Training Summit posted on Socials.
  - 2026 Training Summit –
    - **Planning Committee/Tori** to discuss potential for being held at University with their students tickets discounted.

### Miscellaneous Tasks

- Launch of Band App: Group for Members
    - *For BoD to disseminate information, no communication*
  - Upload Pictures to Facebook and increase social media presence
    - **Tori/Jillian/Jordan** to update login/admin privileges for '25-'27 BoD
  - Annual Chapter Report due to SRE Nationals ASAP
    - **Sarah/Jillian** to complete and send to Nationals POC
- MINUTES for THE SRE HUNTSVILLE CHAPTER MONTHLY MEETING  
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## V. New Business & Committee Updates (Tori Smith)

### New Business

- **New 2025 – 2027 Board of Directors Announcement:**
  - Ms. Sarah Calvert is the new President replacing Ms. Tori Smith and will assume all presidential duties and responsibilities.
  - Mr. Frank Hark was confirmed to continue serving as Vice President for the upcoming term.
  - Mr. Nathan Vitek is the new Treasurer replacing Ms. Jessica Glover and will take over all financial accounts and responsibilities.
  - Ms. Jillian Ivey is the new Secretary replacing Ms. Sarah Calvert and will take over all secretarial duties, record-keeping, and correspondence.
- TRANSITION ACTIONS
  - **Nathan/Jillian** to send Jim contact information and photos for SRE HSV website.
  - Tori to relay new BoD and Sarah's contact information to Collaboration Partners.
  - **Jessica/Nathan** to coordinate transition of accounts.

### Monthly Meeting Presenters (Frank Hark)

- No Presenter for 13 May Meeting.
- No Updates.

### Public Relations – Webmaster & Social Media (Jim Carter / Jordan Evans)

- Update login/admin privileges for Social Media Accounts
- Advertise Upcoming Events on Socials
- ACTION:
  - **Sarah/Jordan** to upload pictures from RAM XVI Training Summit to Socials

### Public Relations – Community Outreach (Tabatha Holt)

- Sarah sent Community Outreach options to Tabatha via Teams for review.
- ACTION:
  - **Tabatha** to review and present options to BoD.

### SRE HSV Events (Becky Rea)

#### **Summer Symposium**

- Call for Vote on Date of Summer Symposium held during 13 May Meeting
  - **17 June as Primary Date; 24 June Rain Date**
- TBD Details
  - Location – Same place at last year or at a university?
  - Food & Beverages – What are we having and who will be responsible?
  - Games – Do we have yard games? Are we playing Bingo? Are we going to do Door Prizes?
  - Décor – TBD
  - Order of Events – TBD
- Once details have been confirmed, need to create flyer and post on socials.

### RAM XVII Training Summit

- Details and Actions outlined in previous sections

### SRE HSV Academia Membership & Chapter Fellows (Tori Smith)

#### Membership

- UAH POC: Dr. Dale Thomas
- Alabama A&M POC: Dr. Zhengtao Deng & Diane Banks
- Promote incentives for Professional & Student Membership
  - Set-up meet & greet meeting with UAH and Alabama A&M – *maybe have something established before “Student Org Fair”*
    - Local SRE Student Chapters & SRE Huntsville Chapter Joint/combined Summer Symposium/Picnic
  - Scholarship opportunities
  - Discount to annual RAM Training Summit

## VI. Timeline of Upcoming Events & Future Work (Sarah Calvert)

Next Monthly Meeting will be the Summer Symposium on June 17th, 2025. Families are welcome!

Date	Location	Effort / Event
31 Mar 2025	Email	SRE HSV Chapter's Annual Report
27 May 2025	Teams	Planning meeting for RAM XVII Training Summit
30 May 2025	Email	Membership Dues Report due to SRE Nationals
17 Jun 2025	TBD	SRE HSV Chapter's Summer Symposium (Picnic)
Nov / Dec 2025	Website / Email	SRE HSV Chapter's Participation in HATS / Nominations for: <ul style="list-style-type: none"><li>• Society of the Year Award</li><li>• Professional of the Year Award</li><li>• Young Professional of the Year Award</li></ul>
5-6 Nov 2025	U.S. Space and Rocket Center in Huntsville, AL	SRE HSV Chapter's RAM XVII Training Summit
26-30 Jan 2026	Las Vegas, NV	<ul style="list-style-type: none"><li>• RAM Symposium</li><li>• SRE Nationals Meeting</li></ul>

## VII. Completed Work (Sarah Calvert)

### Board of Directors Tasks

- SRE HSV BoD CY25-27 – Call for vote sent to members on May 2nd (due by May 8th)
- Treasurer
  - Donation for St. Baldricks Society
- Secretary
  - Monthly Meeting Minutes available on SRE HSV website:

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- November 2024 (RAM XVI Training Summit)
- March 2025
- April 2025

### Follow-Ups Required from 2025 RAM Symposium

- Dr. Safie will be a SRE HSV representative to judge papers for 2026 RAM Symposium.

### RAM XVII Training Summit

- Privacy Policy Statement – Sent all interested vendors and sponsors list of attendees.
- Sent pictures to Jim to upload to SRE HSV website and LinkedIn.
- Call for Abstracts sent on 25 April
- Theme and Panel Sessions Voted On & Selected

## VIII. Closing Remarks by SRE Huntsville Chapter President (Tori Smith)

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### ATTENDEES

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Tori Smith  
(’23-’25 President)

Jessica Glover  
(’23-’25 Treasurer)

Nathan Vitek  
(’25-’27 Treasurer)

Jim Carter  
Tabatha Holt

Frank Hark  
(’23-’27 Vice President)

Sarah Calvert  
(’23-’25 Secretary & ’25-’27 President)

Jillian Ivey  
(’25-’27 Secretary)

Jordan Evans (Virtual)